**University of Ruhuna**

**Faculty of Management and Finance**

**Department of Management & Entrepreneurship**

**FSC 3242: Human Resources Management**

**Details of the Continuous Assessments**

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| **Continuous Assessment 1- Group Report** | |
| Task | Select an organization (manufacturing or service) where you have the access for data collection. Select a specific HR function (excluding Training & Development) performed by the organization and interview relevant managers to collect data about the process of planning, implementing and evaluating the selected HR function. Analyze the interviewed data comprehensively and discuss the deviations from theory with practice, and propose alternative solutions to enhance the quality of the selected HR function. |
| Group | 06 students per group |
| Length | Maximum 15 Pages including references. |
| Due date | 2016/10/27 |
| Weighting | 15 % |

**Structure of the Report:**

Students can follow the given structure to the report (of course, students can use many headings and sub-headings to specify the information required for each of the criterion):

* Title page
* Executive summary
* Table of contents
* Introduction- background to the phenomenon of the study
* Data analysis and Discussion
* Conclusion and recommendations
* List of references
* Appendices.

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| **Continuous Assessment 2**- **Group Report** | |
| Task | Select an organization where you have access for data collection. Choose a specific Training and development (T&D) intervention (e.g. a training program for managerial or non-managerial employees) recently implemented by the organization, and interview relevant manager(s) to collect data about how organization apply Training and development process for assessing training needs, designing, implementing and evaluating the chosen T&D intervention. Critically analyze the interviewed data and discuss the deviations from theory with practice, and suggest alternative solutions to improve the quality of the selected T&D intervention. Your report should be titled on the following theme. "Application of T&D process". |
| Group | 06 students per group |
| Length | Maximum 15 Pages including references |
| Due date | 2016/11/18 |
| Weighting | 15 % |

**Structure of the Report:**

Students can follow the given structure to the report (of course, students can use many headings and sub-headings to specify the information required for each of the criterion):

* Title page
* Executive summary
* Table of contents
* Introduction- background to the phenomenon of the study
* Data analysis and Discussion
* Conclusion and recommendations
* List of references
* Appendices.

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